



REGULAR MEETING OF THE TOWN OF ESTERHAZY COUNCIL
HELD ON WEDNESDAY JANUARY 11TH, 2023
IN THE TOWN OF ESTERHAZY COUNCIL CHAMBERS

PRESENT: Mayor Grant Forster and Councilors Tenille Flick, Earl Nickell, Marty Pfeifer, Vern Petracek and Maggie Rowland

ABSENT: Councilor Randy Bot

STAFF: Community Development & Recreation Director - Garth Forster
Community Planning & Economic Development Director – Tammy MacDonald
Chief Administrative Officer – Mike Thorley

ABSENT: Director of Operations – Joel Friesen

CALL TO ORDER:

With a quorum present, Mayor Forster called the meeting to order at 6:32 p.m.

AGENDA: **01-2023. Nickell:** THAT the Agenda of January 11, 2023 be approved as presented.

CARRIED.

DECLARING CONFLICT OF INTEREST

Nil

MINUTES: **02-2023. Rowland:** THAT the minutes of the December 14th, 2022 Regular Council Meeting be adopted as presented.

CARRIED.

DELEGATION: Nil

FINANCIALS: **03-2023. Pfeifer:** THAT the Trial Balance for month ending December 31st, 2022 be approved as presented; list of accounts #31230 to #31285 for the amount of \$333,814.47 and Source Deductions #999 to #1002 in the amount of \$50,102.56 be approved as presented.

CARRIED.

ADMINISTRATIVE REPORTS:

Planning/Development Report – Received and presented.
Community Development/Recreation Report – Received and presented.
Fire Department Report – Received and presented.
Water Works Report – Nil.
Esterhazy Regional Water System – Received and presented.
Public Works/Director of Operations Report – Nil.
Chief Administrative Officer Report – Received and presented.

CERTIFIED APPOINTMENT OF BUILDING OFFICIALS

04-2023. Flick: THAT Council approve to certify the appointment of Professional Building Inspections, Inc, list of licensed building officials for the 2023 year.

CARRIED.

INDIGENOUS BUSINESS GATHERING

05-2023. Nickell: THAT Council approve to have Planner & Economic Development Director Tammy MacDonald attend the Indigenous Business Gathering on February 28, 2023 in Saskatoon with expenses covered as per policy.

CARRIED.

ESTERHAZY REGIONAL WATER SYSTEM – SUPERSTRUCTURE

06-2023. Petracek: THAT Council approves of the recommendation from the Utility/WPT Committee with regard to the two outstanding issues of the Esterhazy Regional Water System project with the following terms and conditions:

Mayor CAO



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ESTERHAZY REGIONAL WATER SYSTEM – SUPERSTRUCTURE (continue)

Insulated Metal Panels (IMP)

1. The Town agreed to accept the roof IMPs supplied on-site and associated end lap joint, provided Hipperson Construction agrees to the following additional terms and conditions:
 - Provide additional warranty on the roof against leakage for a total of five (5) years upon substantial completion.
 - Installation of roof and wall IMPs will not begin until weather conditions are above 5°C ensuring proper application temperatures for sealant.
 - Artspan/Behlen technical representative to provide on-site installation training prior to work beginning.
 - Artspan/Behlen technical representative or qualified roof consultant to provide full time on-site inspection during the roof IMP installation. Qualifications of roof consultant must be reviewed and accepted by the Town, Engineer and Artspan/Behlen representative.
 - Artspan/Behlen technical representative to provide installation report upon completion of the work verifying the work has been completed in accordance with Behlen's design.
 - Project completion date will be extended to June 15th, 2023. Liquidated damages will come into effect in accordance with the General Conditions of the Contract Documents if work is not completed by the revised completion date.
2. Allied Infrastructure (AI) will provide full time on-site inspection throughout the installation of the IMPs.

Structural Steel Shop Primer

- The recommended repair procedure consists of removal of failed coating by hand tools (abrasion tool, sander and/or scraper), blend/feather out edges and apply shop primer by brush/roller or spray. It is recommended to follow the manufacturer's recommended surface preparation and application requirements.
1. AI stated Hipperson's repair procedures meets the recommendation of CSBP.
 2. The Town agreed to accept the proposed repair procedure.
 3. All agreed remediation work cannot be completed until the superstructure is enclosed and environment is controlled. It is Hipperson Construction's responsibility to control the humidity, temperature, dust, etc. to complete the repairs in accordance with the manufacturer's recommendations.

CARRIED.

STRATEGIC PLANNING SESSION

07-2023. Nickell: THAT Council approve to enter into a contractual agreement with McCullough Management Consulting to conduct a Strategic Planning session for Esterhazy Council in February, 2023.

CARRIED.

ADMINISTRATION REPORTS

08-2023. Petracek: THAT the Administrative Reports be accepted as presented.

CARRIED.

MAYOR/COUNCIL REPORTS:

Nil

OLD BUSINESS: Tender – Recycling Collection

Bridgeview Manufacturing – Snow Removal @ Airport

TENDER – RECYCLING COLLECTION

09-2023. Rowland: THAT Council approves and accept the tender from Loraas South for Recycling Services until December 31, 2023; enter into an agreement.

CARRIED.

NEW BUSINESS:

Concerned Resident – Snow Clearing – refer to Public Works Committee

East Central Transportation – Planning Committee

Resolution – SUMA – Lawyers/Administration Fees/Costs

Area Meeting Minutes

Resolution – Administrative Staff – RCMP

Transfer Utility Arrears to Taxes

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EAST CENTRAL TRANSPORTATION PLANNING COMMITTEE

10-2023. Nickell: THAT Council approves to become a member of the East Central Transportation Planning Committee from April 1, 2023 to March 31, 2024 at the cost of \$500.00 plus any applicable taxes.

CARRIED.

RESOLUTION – ADMINISTRATION STAFF - RCMP

11-2023. Rowland: THAT Council approves and agrees with the recommendation from the Area Meeting of November 24, 2022 as it relates to the request for additional administrative staff to assist our RCMP detachment; Town of Esterhazy Council will lobby SUMA through resolution.

CARRIED.

TRANSFER UTILITY ARREARS TO TAXES

12-2023. Pfeifer: THAT Council approve to have the following Utility accounts that are currently in arrears past 120 days overdue to be transferred to their taxes as per The Municipalities Act Section 31 Subsection 1-4 Liens Re: Public Utility Services:

Account# 81801	81R30397 83R49564	\$8,380.22
Account # 4150	1-5 3 59463	\$1007.26
Account # 4102	1-5 3 59463	\$2791.06
Account # 82001	1-72 66R40862	\$900.22
Account # 99700	5-29-65R42812	\$2580.03
Account # 69550	7-16-64R23677	\$1389.15
Account # 38100	27-32 3 59463 101255329	\$804.41
Account # 78652	6-64-101996769	\$1711.50
Account # 27771	4-28-101987848	\$1084.62

CARRIED.

CORRESPONDENCE:

- Cathay Wagantall – MP – Newsletter*
- Parkland Regional Library*
- SUMA – Municipal Update*
- Tourism Saskatchewan – Industry Update*

CORRESPONDENCE

13-2023. Flick: THAT the correspondence be accepted as presented and filed.

CARRIED.

OTHER

14-2023. Nickell: THAT pursuant to *The Local Authority Freedom of Information and Protection of Privacy Act*, Council will be discussing personnel and planning.

Time: 8:06 p.m.

CARRIED.

15-2023. Rowland: THAT Council rise and report.

Time: 8:57 p.m.

CARRIED.

ADJOURNMENT:

16-2023. Rowland: THAT this meeting of Council now be adjourned at 8:58 p.m.

Mayor

Chief Administrative Officer